



University of Pune  
Board of Student Welfare

**Disaster Management Training Programme**

Following documents to be submitted by Serial as per given below:-

Approved Amount Rs. 15,000/-

**Sanctioned Amount**                      **Rs. 15,000/-**

Organizing Camp                              Rs. 10,000/-

Expert Remuneration                        Rs. 3,000/-

Contingency                                      Rs. 2,000/-

Sr.No.	Name of Documents	Remarks
1	University Sanction Letter	
2	Statement of Expenditure	
3	Utilization Certificate ( in given format)	
4	Report of Activity with Photographs	
5	Students List with college wise / Feedback Forms	
6	Original Bills	

Cheque Drawn in Favour of : .....  
(Name of the Account holder)

Signature  
Students' Welfare Officer (SWO)